



RMA Request Form
USE THIS FORM WHEN YOU NEED A RMA NUMBER

Revision 1.0
Gültig seit:
04.01.2022

Return number will be issued AFTER this form has been received by us. Please fill out the form COMPLETELY and send it to your contact in Sales or by E-mail: info@exc.de / Fax: +49 89 1250339 99

Customer Number	
Company	
Contact Name	
E-Mail	
Phone	

Invoice Number	
Delivery Note	
Part Number	
Quantity	
Fault Description	

- If you have ordered items by mistake and want to send them back for credit note we will check carefully if a return is possible. We reserve the right to refuse your request. Items that have been ordered especially for you or are discontinued cannot be returned for credit note.
- Please ensure you enclose a completed RMA request form with your shipment. Items without RMA number will be sent back ex-warehouse. The RMA number is valid for 14 days. After this time the RMA expires. Items that are received too late, will be returned to you without further notice. Please make sure all return packages are sent with a trackable, insured service, ensuring your items are well packaged, as we cannot take responsibility for items damaged or lost in transit.
- In all cases we reserve the right to inspect the product and verify the fault. We do not cover faults caused by accident, neglect, or misuse.

Date	
Signature	

RMA#	
Issue Date	
Return Address	